

KAMSA PRINCIPAL OF THE YEAR APPLICATION (2016-2017)



Dear _____

Congratulations, you have been nominated by _____ to become a Kansas Middle School Principal of the Year nominee. We hope you find this to be an honor and will take the time to fill out the necessary paperwork for this process.

Instructions for Kansas Association of Middle School Administrator Principal of the Year Award Program Nomination Form

Superintendent's or your direct supervisor's recommendation.

Question- What makes your middle level principal a strong nominee for the KAMSA Principal of the Year Award?

The essay topic must appear at the top of the page. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. Please sign and give your title at the bottom of the page.

Teacher recommendation. This could be any teacher you currently work with and supervise, or former teacher you supervised.

Question-What makes your middle level principal a strong nominee for the KAMSA Principal of the Year Award?

The essay topic must appear at the top of the page. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. Please sign and give your title at the bottom of the page.

Candidate essay: What is the program or programs that you have started that have been the most successful and how have they positively affected your students? Or, What advice would you give to a first year middle level principal? Please answer only one of the two questions.

The essay topic must appear at the top of the page. It must be no more than one typed page, double spaced and using no smaller than 12 pt. type. Please sign and give your title at the bottom of the page.

Include one letter of support from among any of the following: administrators, colleagues, parents or students. The letters should be no more than one typed page, single spaced using no smaller than 12 pt. type.

Nominations postmarked after this date December 1 will not be accepted-no exceptions.



KANSAS ASSOCIATION OF MIDDLE SCHOOL ADMINISTRATORS

CHECKLIST BEFORE MAILING

- _____ Nominee must be fulltime administrator for middle level students. It could be any configuration K-8, 6-8, 7-8, etc
- _____ All information requested in the nomination form must be provided.
- _____ Signatures of the nominee, the nominee's superintendent must be provided
- _____ Responses must be limited to the number of pages requested in each section. Type size must be no smaller than 12 point. Margins must be at least one inch at the top, bottom and sides. Only the number of pages requested will be accepted. The selection committee will not consider any additional pages and/or materials submitted.
- _____ The nomination should be stapled in the upper left hand corner.
- _____ Three sets-the original and two copies-of the completed nomination should be submitted.
- _____ Must be a member of KAMSA or become a member.

Mail Completed forms to:

Jerry Meier
4112 SE Michigan Ave
Topeka, KS 66609
Jerrymeier75@gmail.com
785-217-8160