



KANSAS ASSOCIATION OF MIDDLE SCHOOL ADMINISTRATORS

Board of Directors Meeting - Friday, June 1, 2018 - Minutes

USA-KS Conference – Hyatt– Cedar Room 204 – 7:30 – 8:30 a.m. - Breakfast Buffett @ 7:00 a.m.

1. Meeting Opening
 - 1.1. Call to Order
 - 1.2. **Members in attendance: Jess Herbig, Greg Lehr, Ryan Jilka, Keith Hoffman, Karla King, Mark Koepsel, Amy Hastert, Michael Isaacson, Jerry Meier, and Mike Maurer.**
 - 1.3. **Guest: Trevor Goertzen.**
 - 1.4. **Members not present: Vickie Kline (vacation), Terrell Davis, Gaylon Walter, Chris Look, Michael King, Vince Naccarato (school related), Derek Carlson, Tim Hayden, Michael Wolgast (school related), Jared Han (school related), David Reiser (school related), and Mary Wright.**
 - 1.5. Executive Director Announcements
 - 1.5.1. Lifetouch - BOD picture – 8:45 a.m. – lower level gallery by USA registration area
 - 1.6. **Approve / Amend Agenda**
2. **Consent Agenda**
 - 2.1. Previous Minutes – documentation provided
 - 2.2. Financial Report – documentation provided
 - 2.2.1. Website Services Payment - Judy Smith - \$400 for 2018-19 (pre-paid agreement for services provided – Judy has agreed to provide services) – **Pay as indicated**
 - 2.2.2. **Web Hosting Services – Fox Business Systems \$360 (paid through 7/1/18, would extend through 7/1/19 – when bill is received - \$360 for 2017-18) – discussion about using USA-KS &/or KASSP umbrella for web site hosting – pay as presented for 2018-19**
 - 2.2.3. USA Service Agreement – \$387.75 (141 members @ \$2.75 each) – **Pay as presented**
 - 2.2.4. Michael Maurer - \$4000 Executive Director Salary for 2017-18 – **Pay as presented**
3. Reports – Focus on Learning
 - 3.1. Spring Newsletter – sent out following Spring 2018 conference
 - 3.2. Spring Conference – post conference report
 - 3.2.1. Money In
 - 3.2.1.1. Payment Received - \$1725 – down \$275 from last year
 - 3.2.1.2. Payment - PO's still outstanding - \$100
 - 3.2.1.3. Payment – WRMS supplement - \$840
 - 3.2.1.4. Jostens' Sponsorship - \$500
 - 3.2.1.5. **Conference Income - \$3165 - \$2660 last year – up \$505**
 - 3.2.2. Expenditures
 - 3.2.2.1. Speaker Honorarium – 2 @ \$75 each - \$150
 - 3.2.2.2. Banquet - \$909.60
 - 3.2.2.3. Plaques - \$444.08
 - 3.2.2.4. **Printing - \$338.00 – have not been charged to date**
 - 3.2.2.5. Portfolios - \$1031.00
 - 3.2.2.6. Other Conference Expenses - \$420.85
 - 3.2.2.7. **Total Expenditures - \$2955.53 - \$3134.40 last year – down \$178.87**
 - 3.2.2.8. **Profit \$209.47**
 - 3.3. USA Report – Ryan Jilka – **discussion about two-year rotation between Wichita and Kansas City are for future conferences**
 - 3.3.1. KAMSA turn for President-Elect in USA-KS
 - 3.3.2. **Ryan Jilka potential for this position for 2018-19, then would be the acting President of USA-KS for 2019-20 – Ryan accepted this nomination and was unanimously confirmed by members in attendance**
4. Action Items

- 4.1. Board of Directors 2018-19
 - 4.1.1. Vickie Kline to President
 - 4.1.2. Jess Herbig to President-Elect
 - 4.1.3. Vacant District Positions
 - 4.1.3.1. Vice-President – nomination(s) needed – Greg Lehr nominated, approved, and accepted this position**
 - 4.1.3.2. District 1 – Position 1 & 2
 - 4.1.3.3. District 2 – Position 1 & 2
 - 4.1.3.4. District 4 – Position 2
 - 4.1.3.5. District 5 – Position 2
 - 4.1.3.6. District 10 – Position 2
5. Discussion Items
 - 5.1. Conference format
 - 5.1.1. **Look at movement of date**
 - 5.1.2. **Look at taking a year off and establishing a date in late September of 2019 for conference – Sunday/Monday format – potential 9/22-23 of 2019**
 - 5.1.3. **Potential for Monte Selby and/or Nuts & Bolts Symposiums** [Berckemeyer Consulting Group](#)
 - 5.1.4. **Look at regional EdChats across the state by using current members as hosts**
 - 5.1.5. **Middle Level Administrator Social @ USA-KS hosted by KAMSA to try and recruit members – Pre-Conference date – Ryan to look into those details**
 - 5.1.6. **Possible reduction of number of awards**
 - 5.1.7. **Possible reduction of actual awards ceremony – personal delivery of awards versus only colleagues**
 - 5.1.8. Conference evaluation summary provided
 - 5.2. BOD structure
 - 5.3. **Executive committee to meet to look into restructuring of district representations**
 - 5.4. **Want people willing to serve with the availability of time to invest to keep organization moving forward**
 - 5.5. **Look into options for membership packaging – maybe offer a district level membership**
 - 5.6. **BOD would like to know members from their area so as to contact those who do not belong**
 - 5.7. BOD Meeting future format
 - 5.8. Items from the group
 - 5.8.1. Dave Burgess – author of Teach Like A Pirate – Haysville on 9/28 – 200 seats available to outside districts @ \$50 a seat
 - 5.8.2.
 - 5.9. Future Meeting Dates
 - 5.9.1. Fall 2018 - Tuesday, September 18, 2018 – Wichita – Location TBD – **Move to Monday, September 24, 2018, Manhattan – potential Colbert Hills Golf Course – Mike is making this contact**
 - 5.9.2. January 2019 - Tuesday, January 22, 2019 – TBD – **Goddard, KS**
 - 5.9.3. May/June 2019 – in conjunction with USA-KS conference
 - 5.9.4. **Greg Lehr is setting up EdChats for the 2018-19 school year. Plan as of 6/4/18 is to look at: Spring Hill (Trevor Goertzen), Manhattan (Vickie Kline), El Dorado (Karla King), Goddard (Jess Herbig), and Dodge City (Michael King). Mid-morning events, followed by lunch provided by KAMSA. Start your day at your building, slip out to the Edchat, have lunch, return to your building prior to the end of the day.**
6. Adjournment – meeting adjourned at 8:50 a.m.

Bold items require may BOD action.