



# KANSAS ASSOCIATION OF MIDDLE SCHOOL ADMINISTRATORS

Board of Directors Meeting

Friday, June 2, 2017

USA-KS Conference – Hyatt– Eagle H – 7:30 – 8:30 a.m.

Lifetouch BOD Picture – 7:45 a.m.

## **AGENDA - Minutes**

1. Meeting Opening
  - 1.1. Call to Order – **Mike Maurer, Executive Director**
  - 1.2. Co-President's Announcements - **None**
  - 1.3. Executive Director Announcements - **None**
  - 1.4. **Approve / Amend Agenda – Amend to move 3.3 USA Report to 1.5 – Motion by Jess Herbig, Second by Jared Han – Motion passed on a unanimous vote.**
2. **Consent Agenda – Motion by Karla King, Second by Jess Herbig to approve Consent Agenda, Motion passed on a Unanimous Vote, Mike Maurer abstained due to being a part of the payments to be made**
  - 2.1. Previous Minutes – documentation provided
  - 2.2. Financial Report – documentation provided
    - 2.2.1. Website Services Payment
      - 2.2.1.1. Judy Smith – paid in June 2016 for the 2015-16 school year
      - 2.2.1.2. Judy Smith - \$400 for 2016-17 (for services provided this year)
      - 2.2.1.3. Judy Smith - \$400 for 2017-18 (want to make this a pre-paid agreement – will also be revamping/updating the KAMSA website this year)
      - 2.2.1.4. Web Hosting Services – Fox Business Systems \$360 (paid through 7/1/17, would extend through 7/1/18)
      - 2.2.1.5. USA Service Agreement – paid \$349.25 in June 2016 – unsure of the exact amount to be paid in June 2017
    - 2.2.2. Executive Director Payment
      - 2.2.2.1. Michael Maurer - \$4000 for 2016-17
  - 2.3. Membership Report – documentation provided
3. Reports – Focus on Learning
  - 3.1. Spring Newsletter – sent out following Spring 2017 conference
  - 3.2. Spring Conference – post conference report – **Discussion surrounding the conference was incorporated into 5.2 below.**
    - 3.2.1. Money In
      - 3.2.1.1. Payment Received - \$2000
      - 3.2.1.2. Payment - PO's still outstanding - \$160
      - 3.2.1.3. Jostens' Sponsorship - \$500
      - 3.2.1.4. Conference Income - \$2660
    - 3.2.2. Expenditures
      - 3.2.2.1. Speaker/Banquet - \$2150.84
      - 3.2.2.2. Plaques - \$342.50
      - 3.2.2.3. Printing - \$338.00
      - 3.2.2.4. Other Conference Expenses - \$303.06
      - 3.2.2.5. Total Expenditures - \$3134.40
      - 3.2.2.6. **Loss of \$474.40**

### 3.4. USA Report – Ryan Jilka

**Ryan would like any suggestions about the conference, both pros and cons, to be emailed to him so as to be passed on to the conference committee**

**([rjilka@goddardusd.com](mailto:rjilka@goddardusd.com))**

**USA is doing well – both membership and financially**

**USA leadership would like to pull KAMSA into the organization more by treating us more like the other major organizations – discounts, etc.**

**USA-KS convention booked in Wichita through 2019**

## 4. Action Items

### 4.1. Outgoing Co-Presidents

4.1.1. Mary Wright – unable to be in attendance

4.1.2. Jerry Meier

### 4.2. Natural progression to be applied

4.2.1. Joe Sample – resigned, new position, Superintendent

4.2.1.1. Position to be left unfilled for 2017-18 year

4.2.1.2. Duties will be handled by Executive Director

4.2.2. Vickie Kline to President-Elect

4.2.3. Jess Herbig to Vice President

4.2.4. Vacant District Positions

4.2.4.1. District 1 – Position 2 (maybe position 1 if Robb Ross actually retires)

4.2.4.2. District 2 – Position 2 ? – Chad Krug moving to Central Office

4.2.4.3. District 4 – Position 2 – Pat Reinhardt has resigned, change in job responsibilities

4.2.4.4. District 5 – Position 1 – Ron Wilson – resigned, new position, Superintendent

4.2.4.5. District 10 – Position 2

**Need to look at other possibilities for BOD member representation versus current configuration. This would involve a Constitution change. The group would like to see people who want to be involved actually be on the BOD versus representation by Districts without attendance at meetings.**

**Potential use of Social Media and electronic possibilities for future meetings.**

**Will ask Greg Lehr, Valley Center Intermediate School to fill the position vacated by Jess Herbig.**

## 5. Discussion Items

### 5.1. Constitution and By-laws review sub-committee – Mike Maurer

5.1.1. Originally assigned to Joe Sample to facilitate – no longer possible

5.1.2. Volunteers in January were: Dave Reiser and Tim Hayden - **Jess Herbig agreed to join this group**

5.1.3. Consider making PoY, APoY, MSoY Award applications good for two consecutive years

5.1.3.1. Start with 2017-18 school year

5.1.3.2. Take action on this possibility at the September meeting

**Will be discussed again at the September BOD meeting.**

### 5.2. Conference Structure

5.2.1. Revenue did not exceed Expenditures

5.2.2. Concerns from some about format – keynote speaker vs. break-out presentations

5.2.3. Attendance at Awards Luncheon only vs. Entire Conference (30-ish @ each)

**Look at different delivery options – smaller area type roundtables – maybe a reduced charge for attendance at this type of event – Fall/Winter/Spring breakouts – Continued big conference for Award presentations**

**A request to send out a survey asking membership about conference topics:**

- **Did you attend – Yes/No**
- **Why**
- **What would you like to see/get from the conference?**
- **Would you like to see additional events hosted by KAMSA during the year?**
- **How can KAMSA help?**

5.3. Items from the group

5.4. Future Meeting Dates

5.4.1. Fall 2017

5.4.1.1. Tuesday, September 19, 2017 – Manhattan – Colbert Hills Golf Course

**Request to contact Colbert Hills about potential to play golf after the meeting. If the date needs to be changed to accommodate the golfing request, permission has been granted to do such.**

5.4.2. January 2018

5.4.2.1. Tuesday, January 23, 2018 – TBD

5.4.3. May/June 2018 – in conjunction with USA-KS conference

5.4.4. Future structure proposed – want to take action on this item in September

5.4.4.1. Fall meeting at POY Winner's district

5.4.4.2. Winter meeting at APOY Winner's district

5.4.4.3. Spring/Summer meeting in conjunction with USA-KS conference

**Other future meeting dates, including potential format changes, to be discussed at the September meeting**

**6. Adjournment – Motion to Adjourn by Jess Herbig, Second by Dave Reiser – Passed on a Unanimous vote**

**Bold items require may BOD action.**